

## Request for Part-Time Semester for International Students

(continuing students only)

I will be taking *fewer than 12* credits during \_\_\_\_\_ Semester of 20\_\_\_\_. Please place me in Part Time status for that semester (UGDPT). I will return to Full Time status the next semester.

I understand that during this Part-Time Semester I am **not** entitled to:

- On-campus housing
- Health benefits from BYU-Hawaii

I understand that it is my responsibility to check with my academic advisor to find out how this Part Time Semester will affect my MAP and graduation.

I understand that as an international student (that is, I am in the U.S. on a visa) I can only have a part-time semester status if:

- 1) I will have just completed the last two semesters FT in-residence and am not on my last semester (*verified by ISS Office* \_\_\_\_\_ print \_\_\_\_\_ sign)
- 2) I have proof of insurance that covers me when I am on taking fewer than 12 credits.  
*Verified ISS Office* \_\_\_\_\_ print \_\_\_\_\_ sign *date:* \_\_\_\_\_  
*Coordinated with IWORK office, if applicable* \_\_\_\_\_ *date:* \_\_\_\_\_
- 3) I live off-campus during the Part-Time Semester \_\_\_\_\_ student's initial

### PT Internship?

If you are doing an internship, but registered for fewer than 12 credits, the semester is considered a full-time status semester. You will be eligible for on-campus housing and student medical benefits, but it will also be counted as a semester-in-residence.

*(Please work with your department and Career Services to apply for an internship)*

### PT Online-Only?

If you are taking fewer than 12 credits and they are all online-only (sec. 300) you will need to fill out the online-only semester request.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ ID Number: \_\_\_\_\_

Please submit the completed form to the Registrar's Office

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